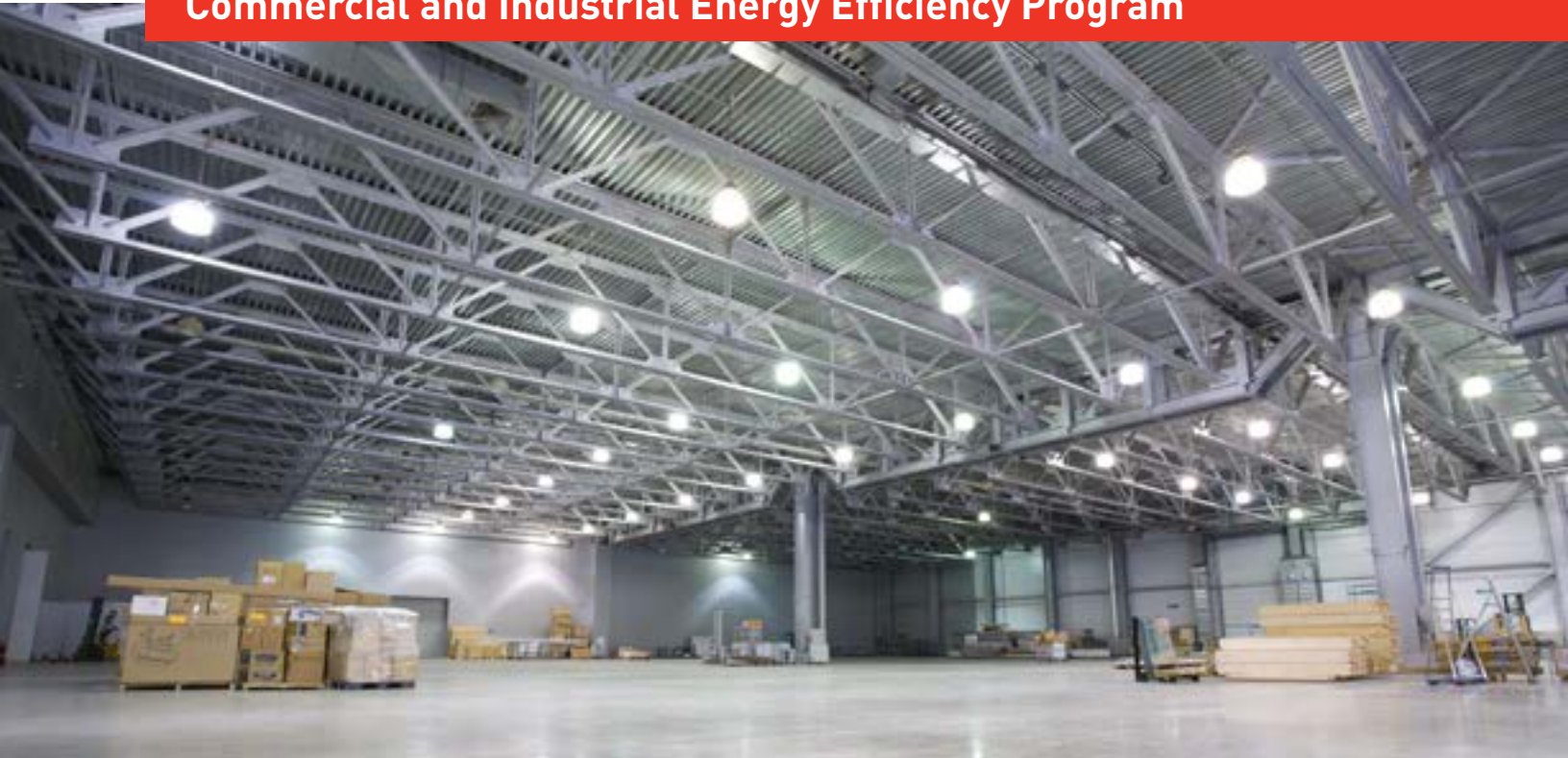




An **AEP** Company

Commercial and Industrial Energy Efficiency Program



INDIANA MICHIGAN POWER

Small Business Direct Install (SBDI) Application 2023

For Michigan Only

Welcome to Indiana Michigan Power's Commercial and Industrial Program



Please follow the three-step process to apply for and obtain incentives for your energy efficiency projects.

Your business must be a current electric commercial or industrial customer of Indiana Michigan Power and use less than 150 kW demand to participate.

Incomplete applications cannot be processed for payment.

Notification of incomplete applications will be sent via email. Applicants will be given 15 business days to respond before the application is deemed ineligible. All measures must be installed by December 15, 2023. All completed applications must be received within 30 days of installation of measures.

Need help?

Call us at 833-997-0708 (Mon–Fri, 9 a.m.–5 p.m.) or email SaveEnergyAtWork@aep.com

Project process:

1. Confirm project and site eligibility.

- Contact any program approved SBDI Trade Ally or the program at 833-997-0708 to confirm site eligibility.
- Once determined eligible, an SBDI Trade Ally will schedule your on-site energy evaluation to determine appropriate energy efficiency opportunities for your business.

2. Install qualifying upgrades.

- Qualifying work must be performed by a registered SBDI Trade Ally.
- Approved measures must be installed by December 15, 2023.

3. Complete and submit worksheets and the Completion Form.

- The program registered SBDI Trade Ally is responsible to complete and submit worksheet pages 5–7, the Completion Form (pages 8–9), along with invoices and required project documentation after project is completed.
- All applications must be received within 30 days of installation.

Submit one of two ways:



SaveEnergyAtWork@aep.com



I&M C&I Rebates
16350 Felton Rd
Lansing, MI 48906

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SBDI Application
Submit applications by email to SaveEnergyAtWork@aep.com

Terms and Conditions

ELIGIBILITY: Indiana Michigan Power ("I&M") energy efficiency incentives are offered to qualifying electric customers only while funding is available. Electric demand must be less than 150 kW per site. Projects must be implemented (completed) by December 15, 2023. All application documentation must be submitted within 30 days of project completion. Projects must reduce electric usage through proper installation of eligible improvements as listed in this application. Equipment must meet the minimum number of annual operating hours.

COMPLIANCE: All projects must comply with applicable federal, state and local laws and building codes. All equipment must be new or retrofitted with new components per program specification. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed or permanently disconnected. New equipment must meet specification requirements and must be operational when the application is submitted. If the project is in a leased building, the lease term must be at least three (3) years and a copy of the lease may be requested. Up to 24 months of utility usage information may be requested.

INCENTIVE CAPS: Incentive caps may not exceed 70% of the total project cost, including materials, external labor, permits, equipment rental or disposal. Incentives are limited to an annual \$3,000 cap per site, or \$21,000 cap if a business has multiple sites participating, while program funding is available.

INSPECTION: Program staff reserves the right to conduct pre-inspections and post inspections of proposed and installed projects.

PUBLICITY: I&M reserves the right to publicize your participation in this program, unless you specifically request otherwise.

LOGO USE: Customers or allies may not use the I&M name or logo nor that of any participating utilities in any marketing, advertising, or promotional material without written permission. If interested in co-branding, please contact I&M at SaveEnergyAtWork@daep.com for permission.

PROGRAM DISCRETION: Incentives are available on a first-come, first-served basis. Incentive amounts and offerings are subject to change or termination without notice at the discretion of I&M.

PAYMENT: Once completed paperwork is submitted, incentive payments are usually made within 6 to 8 weeks. Incomplete applications will delay payments or result in denial of application approval. I&M reserves the right to refuse payment and participation if the customer or contractor violates program terms and conditions. I&M must receive 100% of the energy savings for the rated life of the product(s) or for a period of three (3) years from the receipt of incentive, whichever is less. If you do not provide the energy savings, the facility in which the installed projects are located closes or ceases operation within three (3) years from receipt of incentive, or you cease to be a customer of I&M within the three (3) years, you shall refund a prorated amount of the incentive.

RELEASE/INDEMNIFICATION: Payment of rebates under the Program and/or evaluation of applications for rebates shall not deem I&M or any of its affiliates, employees, contractors or agents ("I&M Parties") to be responsible for any work completed in connection herewith. Applicant fully releases I&M Parties from any and all claims it may have against I&M Parties in connection with this application, the rebates or the work performed in connection with them. In addition, applicant agrees to defend, indemnify and hold I&M Parties harmless from and against any and all claims, losses, demands or lawsuits by any third parties arising in connection with this application, the payment or non-payment of rebates, or any work performed in connection with them. The customer hereby releases I&M and participating utilities from any and all liability arising from or connected with releasing the information to I&M set forth herein.

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For Michigan Only

SBDI Application
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Part 1: Lighting

LED Lighting

Measure	Incentive	Unit	# of Units	Total Incentive
Replace Interior Fixture <175 W HID with LED	\$85.00	per fixture		
Replace Interior Fixture 176 W–250 W HID with LED	\$115.00	per fixture		
Replace Interior Fixture 251 W–400 W HID with LED	\$140.00	per fixture		
Replace 175 W HID Bulb with 52 W LED Bulb (Retrofit Kit) - Interior	\$50.00	per lamp		
Replace 250 W HID Bulb with LED Bulb (Retrofit Kit) - Interior	\$65.00	per lamp		
Replace 400 W HID with LED (Retrofit Kit) - Interior	\$125.00	per lamp		
LED 2x2 Light Fixture replacing U-Tube 2L T8/T12 Fixture	\$10.00	per fixture		
LED 2x4 Light Fixture replacing 3L 4 ft. T8/T12 Fixture	\$16.00	per fixture		
LED Tube Relamp from T5/T8 ≤4 ft.	\$3.00	per lamp		
LED 8 ft. Tube replacing T5/T8/T12 fluorescents	\$4.00	per lamp		
LED 8 ft. Tube replacing T5HO/T8HO/T12 fluorescents	\$16.00	per lamp		
LED 2x4 Light Fixture replacing 4L 4 ft. T8/T12 Fixture	\$24.00	per fixture		
LED 2x4 Light Fixture replacing 6L 4 ft. T8/T12 Fixture	\$40.00	per fixture		
Replace Exterior Area Lighting Fixture <175 W HID with LED	\$60.00	per fixture		
Replace Exterior Area Lighting Fixture 176 W–250 W HID with LED	\$80.00	per fixture		
Replace Exterior Area Lighting Fixture 251 W–400 W HID with LED	\$100.00	per fixture		
Replace Exterior Area Lighting Fixture 1,000 W HID with LED	\$80.00	per fixture		
Replace Exterior Area Lighting Fixture 1,500 W HID with LED	\$100.00	per fixture		

All LED lighting must be ENERGY STAR® or DesignLights Consortium® certified.

LED Exit Sign or Replacement

Measure	Incentive	Unit	# of Signs	Total Incentive
LED Exit Sign	\$6.00	per sign		

Part 1 Total Incentive

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Part 2: Lighting Controls

Lighting Controls

Measure	Incentive	Unit	# of Units	Total Incentive
Occupancy Sensor - ≤500 W Connected Load	\$20.00	per sensor		
Occupancy Sensor - >500 W Connected Load	\$35.00	per sensor		

Part 2 Total Incentive

Part 3: Commercial Refrigeration

Commercial Refrigeration

Measure	Incentive	Unit	# of Units	Total Incentive
Commercial ECM Cooler Motors	\$45.00	per unit		
Commercial ECM Freezer Motors	\$60.00	per unit		
Vending Machine Occ Sensor - Refrigerated Glass Front Cooler	\$80.00	per sensor		
Vending Machine Occ Sensor - Refrigerated Beverage	\$40.00	per sensor		
Install Strip Curtain - Walk-in Cooler	\$60.00	per unit		
Install Strip Curtain - Walk-in Freezer	\$150.00	per unit		
Refrigerated Display Case Lighting 6 ft. T12 to 6 ft. LED - Cooler	\$40.00	per door		
Refrigerated Display Case Lighting 5 ft. T8 to 5 ft. LED - Cooler	\$40.00	per door		
Refrigerated Display Case Lighting 5 ft. T8 to 5 ft. LED - Freezer	\$50.00	per door		
Refrigerated Display Case Lighting 6 ft. T12 to 6 ft. LED - Freezer	\$50.00	per door		
Anti-Sweat Heater Controls - Medium-temp Case, Walk-in, Reach-in, & Coffin	\$35.00	per unit		
Anti-Sweat Heater Controls - Low-temp Case, Walk-in, Reach-in, & Coffin	\$50.00	per unit		
Auto Door Closers - Reach-in Freezer	\$25.00	per door		
Auto Door Closers - Reach-in Cooler	\$25.00	per door		

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Commercial Refrigeration cont'd

Measure	Incentive	Unit	# of Units	Total Incentive
Auto Door Closers - Walk-in Freezer	\$150.00	per door		
Auto Door Closers - Walk-in Cooler	\$100.00	per door		
Evaporator Fan - Install Controls on Shade Pole or PSC, Fan Controls	\$80.00	per controller		
Floating Head Pressure Control	\$60.00	per ton		
LED Lighting - T8 to LED Refrigerated Space	\$3.00	per linear ft.		
LED Lighting - T12 to LED Refrigerated Space	\$5.00	per linear ft.		
Lighting Motion Sensors on LED Cases	\$4.00	per door		

Part 3 Total Incentive

Completion Form - This portion of the application should be completed only once the project is finished.



CUSTOMER INFORMATION <i>(Please complete all fields.)</i>				
Company Name <i>(as it appears on utility bill)</i>		Tax Payer ID <i>(FEIN or SS#)</i>		
Contact	Email	Phone Number		
Mailing Address		City	State	ZIP
Installation Address <i>(if different)</i>		City	State	ZIP
Utility Account Number	Electric Utility Indiana Michigan Power	Annual Hours of Operation	Bldg Area <i>(sq. ft.)</i>	
Building Use <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Healthcare <input type="checkbox"/> Restaurant <input type="checkbox"/> Grocery/supermarket <input type="checkbox"/> Manufacturing <input type="checkbox"/> School: K-12 <input type="checkbox"/> Warehouse <input type="checkbox"/> Other <input type="checkbox"/> School: College <input type="checkbox"/> Lodging		How Did You Learn About This Program? <input type="checkbox"/> Indiana Michigan Power <input type="checkbox"/> Newspaper <input type="checkbox"/> Indiana Michigan Power website <input type="checkbox"/> Community event <input type="checkbox"/> Mail/bill insert <input type="checkbox"/> Other <input type="checkbox"/> Contractor		

CONTRACTOR INFORMATION				
Company Name				
Contact	Email	Phone Number		
Address		City	State	ZIP

FINAL PROJECT SUMMARY		
Project Completion Date	Final Total Project Cost	Final Total Incentive

PAYMENT RELEASE AUTHORIZATION <i>(OPTIONAL)</i>			
Complete this section ONLY if incentive payment is to be paid to an entity other than the customer (utility account holder). I AM AUTHORIZING THE PAYMENT OF THE INCENTIVE TO THE THIRD PARTY NAMED BELOW AND I UNDERSTAND THAT I WILL NOT BE RECEIVING THE INCENTIVE PAYMENT. I ALSO UNDERSTAND THAT MY RELEASE TO A THIRD PARTY DOES NOT EXEMPT ME FROM THE PROGRAM REQUIREMENTS OUTLINED IN THE TERMS & CONDITIONS.			
Customer Signature	Print Name	Date	
Payee: Company / Individual Name		Phone Number	
Mailing Address	City	State	ZIP
Payee Tax Payer ID <i>(SSN/FEIN)</i>	Tax Status—Corporation <i>(Inc., LLC, etc.)</i>		

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FINAL APPLICATION CHECKLIST & CUSTOMER AGREEMENT

Final applications must have complete information and be submitted with:

- The entire completed application, including the completed incentive worksheets reflecting any applicable quantity or measure change
- The signed customer agreement page with project completion date added
- An itemized invoice from the installing contractor and/or vendor for the project, which includes a separate line item for each incentive measure, and the date, quantity, size, type, make and model of installed items, as well as labor costs (if applicable).
Internal labor cannot be included in the cost of the project
- The manufacturer (OEM) specification sheets for any items that were part of a project application change
- Copy of payee W-9
- Copy of recent, active I&M utility bill for site location(s)


I hereby certify that the information contained in this application is accurate and complete, all rules of this incentive program have been followed, and I have read and understand the terms and conditions.

I AGREE TO VERIFICATION OF EQUIPMENT INSTALLATION, WHICH MAY INCLUDE A SITE INSPECTION BY A PROGRAM OR UTILITY REPRESENTATIVE. I UNDERSTAND THAT I AM NOT ALLOWED TO RECEIVE MORE THAN ONE INCENTIVE FROM THIS PROGRAM ON ANY PIECE OF EQUIPMENT. I HEREBY AGREE TO INDEMNIFY, HOLD HARMLESS, AND RELEASE THE UTILITY FROM ANY ACTIONS OR CLAIMS IN REGARD TO THE INSTALLATION, OPERATION AND DISPOSAL OF EQUIPMENT (AND RELATED MATERIALS) COVERED HEREIN, INCLUDING LIABILITY FROM ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE.

Customer Signature:	Print Name	Project Completion Date

Submit one of two ways:

 SaveEnergyAtWork@daep.com

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